



*AmpliFund*



# ARPA Infrastructure & Economic Development Training

**Will County, IL**

**November 08, 2023**

# Schedule of Sessions

- **AmpliFund Session: Basic Overview, Budget Amendments, Payment Requests, & Expenses**

- November 08, 2023 from 9:00 – 10:30 AM CT
- Slides and Recordings:

- > <https://willcountyillinois.org/arpa-resources/>

- **Technical Assistance, Satellite Office Hours**

- Mondays 9:30 – 11:30 AM CT
- Wednesdays 1:00 – 3:00 PM CT





WILL COUNTY

**EXECUTIVE**

**JENNIFER BERTINO-TARRANT**

*Technical Assistance*

**AMPLIFUND**

**SATELLITE OFFICE HOURS**

**FOR WILL COUNTY ARPA SUBRECIPIENTS**

**WEEKLY, STARTING OCTOBER 11TH**

**COUNTY OFFICE BUILDING**

**CONFERENCE ROOM B**

**(LOCATED ON THE 2ND FLOOR)**

**MONDAYS ~ 9:30 - 11:30AM**

**WEDNESDAY ~ 1PM - 3PM**

**THE COUNTY EXECUTIVE OFFICE WILL BE HOSTING SATELLITE OFFICE HOURS TO OFFER HANDS-ON TECHNICAL ASSISTANCE FOR WILL COUNTY ARPA GRANT SUB-GRANTEES WHO ARE MANAGING AMPLIFUND**

# Overview of Actions to Complete in AmpliFund

## Login to AmpliFund

Access AmpliFund: <https://gotomygrants.com>

## Review Budget

View and manage Budgets in AmpliFund

## Modify Budget

If necessary, submit a Budget Amendment to Will County

## Submit Payment Request

Enter Expenses, attach documents, and submit Payment Request

## View Reporting

Insights into your Budget & ARPA Award spend down

## Support

AmpliFund & Will County Help & Support

## Helpful Reminders

- Manual Submissions will be sunset by 12/31
- Anything that has already been submitted does not need to be re-submitted through AmpliFund
  - Will County will update AmpliFund with prior activity on your behalf

# AmpliFund Training

<https://gotomygrants.com>

# Post Implementation Support

## Submit an AmpliFund Support Ticket:

- [support@amplifund.zendesk.com](mailto:support@amplifund.zendesk.com)
- Monday – Friday 7am to 7pm CT

## AmpliFund Support Portal:

- <https://amplifund.zendesk.com>

## Will County ARPA Resource Page:

- <https://willcountyillinois.org/arpa-resources/>



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- [Adding New Users to your Recipient Account – AmpliFund Support \(zendesk.com\)](#)
- [Access & Navigation for Grant Recipients – AmpliFund Support \(zendesk.com\)](#)
- [Submitting an Amendment – AmpliFund Support \(zendesk.com\)](#)
- [Uploading Documents to your Funder – AmpliFund Support \(zendesk.com\)](#)
- [Applicant Portal Guide – AmpliFund Support \(zendesk.com\)](#)
- [Recipient User Guide – AmpliFund Support \(zendesk.com\)](#)
- [Amendment Guide for Grant Recipients – AmpliFund Support \(zendesk.com\)](#)